

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, OCTOBER 1ST, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 10/7/26 to be paid on 9/30/26 in the amount of \$943,028.08.

3.0 INFORMATION ITEMS

- 3.1 Rachelle Abbott – STEP Update
- 3.2 Michael Hagen – Elected Officials Personnel Actions
New Hires
Sheriff – Adam Frey, Sheriff Deputy, Full-Time, SD, \$22.95 per Hour, 80 Hours Per Pay Period, Anticipated Start Date: October 12, 2026.

Recess Commissioners' Public Meeting for the Salary Board

4.0 SALARY BOARD

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the minutes from the September 17, 2026 Salary Board Meeting.
- 4.3 Vote to approve the following Salary Board Actions:
Courts – Add one Part Time Tipstave position to the TDA
- 4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

Recess Commissioners' Public Meeting for the Board of Assessment Revisions

5.0 BOARD OF ASSESSMENT REVISIONS

- 5.1 Convene Board of Assessment Revisions.
- 5.2 Brook Wright - Approve/Deny the following real estate refund
07-001-602 – Philip & Tammy St. James - \$437.80
26-001-316 – Robert & Patricia Zukowski - \$309.16
26-330-100 – Emil P Horner - \$146.30
- 5.3 Brooke Wright - Vote to Approve/Deny the Real Estate Exemptions as listed in Attachment A.
- 5.4 Adjourn Board of Assessment Revisions.

Reconvene Commissioners' Public Meeting

6.0 ACTION ITEMS

- 6.1 Gary Staggert – Vote to approve purchase of a Diesel Particulate Filter from Cleveland Brothers in the amount of \$14,371.73 (2026 approved budgeted item – Operating Expenses)
- 6.2 Kelsey Green– Vote to ratify the Period of Performance Extension with PEMA for the BRIC 2021 Grant. (2026 approved budgeted item – Grant funds)
- 6.3 Forest Rothchild – Vote to approve the Agreement with the Lycoming County Regional Police Department. (Not a 2026 approved budgeted item – funds available from 911 Grant Funds)

7.0 COMMISSIONER COMMENT

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 8th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT A

2026 Exemption Requests

<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>	<u>ASSESSED VALUE</u>	<u>LOSS IN TAXES</u>
10-005-302	Duboistown Borough	Summer St	Water Retention Basin	24,000	168.00
19-002-210	Calvary Baptist Church	314 S Broad St	Vacant Land/New deed combining w/ 214	9,640	67.48
			which is the church parcel		
19-002-212	Calvary Baptist Church	S Broad St	Vacant Land/New deed combining w/ 214	17,000	119.00
			which is the church parcel		
34-009-207.A	Eugene Grafius American Legion Post 104	Broad St	Fenced in yard attached to bldg.	3,750	26.25
			Total loss in county taxes		380.73